

# Mission Academy

Operated by Alta Vista Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

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## Date and Time

Tuesday June 2, 2020 at 1:15 PM PDT

## Location

Conference Line: (661) 249-6805 Code: 447502

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## MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to [vmendoza@missionacademyhs.org](mailto:vmendoza@missionacademyhs.org). Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

## REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

## REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:15 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			
<b>B. Record Attendance and Guests</b>			
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			

Barbara Willibrand, Board Member

**C. Pledge of Allegiance**

**D. Staff Introductions**

*At this time, staff members will be invited to state their names and titles.*

**E. Approve Agenda for the June 2, 2020, Regular Public Meeting of the Board of Directors.**      Vote

**F. Approve Minutes of the April 21, 2020, Regular Public Meeting of the Board of Directors.**      Approve Minutes

Approve minutes for Operated by Alta Vista Public Charter, Inc. on April 21, 2020

**II. Consent Agenda**

**A. Consent Agenda**      Vote

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

1. The Board will be asked to approve the revised Mathematics Placement Policy.
2. The Board will be asked to approve the 2020-2021 Student/Parent Handbook.
3. The Board will be asked to approve the revised Suspension and Expulsion Policy.
4. The Board will be asked to accept the Uniform Complaints Report for the 2019-2020 school year: 0 Reports Received.

**III. Public Comment**

**A. Public Comment**      FYI

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

**IV. School Reports and Information**

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|---|-----|------------------|
| <b>A. Area Superintendent Update</b>              | FYI | Christine Kasitz |
| <b>B. Discussion on Graduation Requirements</b>   | FYI | Christine Kasitz |
| <b>C. Report on Mathematics Placement Results</b> | FYI | Christine Kasitz |
| <b>D. Finance Update</b>                          | FYI | Jeri Vincent     |

## V. Action Items

<b>A.</b> The Board will be asked to confirm its acknowledgement that Carol Stanford, Claudette Beck, Michael Molloy, John Dortch and Barbara Willibrand have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Alta Vista Public Charter, Inc., for the term July 1, 2020 through June 30, 2021.	Vote	Jeri Vincent
<b>B.</b> The Board will be asked to re-authorize approved bank account signers to conduct necessary banking matters.	Vote	Jeri Vincent
<b>C.</b> The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times.	Vote	Christine Kasitz
<b>D.</b> The Board will be asked to approve the request for loan forgiveness of the Small Business Association Payroll Protection Program (PPP).	Vote	Jeri Vincent
<b>E.</b> The Board will be asked to approve the correction of a typographical error on the June 30, 2019, Annual Audit Report for the school.	Vote	Christine Kasitz
<b>F.</b> The Board will be asked to approve the Local Control Funding Formula (LCFF), which drives the primary source of revenue for the charter school.	Vote	Jeri Vincent
<b>G.</b> The Board will be asked to approve the Education Protection Account spending determinations.	Vote	Jeri Vincent
<b>H.</b> The Board will be asked to approve the Budget for the 2020-21 fiscal year and the COVID-19 Operations Written Report.	Vote	Christine Kasitz
<b>I.</b> The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2020-2021 school year.	Vote	Christine Kasitz
<b>J.</b> The Board will be asked to authorize the selling of receivables to an experienced and reputable financier of receivables, if needed, to maintain adequate cash flow.	Vote	Jeri Vincent
<b>K.</b> The Board will be asked to obtain a line of credit from Hanmi bank, if needed, to maintain adequate cash flow.	Vote	Jeri Vincent
<b>L.</b> The Board will be asked to approve obtaining a loan from LLAC during the 2020-21 fiscal year, pursuant to a promissory note with interest.	Vote	Jeri Vincent

## VI. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments FYI

## VII. Closing Items

A. Adjourn Meeting Vote

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**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [vmendoza@missionacademyhs.org](mailto:vmendoza@missionacademyhs.org).