

APPROVED

# Mission Academy

## Minutes

### Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit  
Public Benefit Corporation

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**Date and Time**

Tuesday November 9, 2021 at 10:45 AM

**Location**

Conference Line: (661) 463-5403 Code: 161 917#

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**MEETING LOGISTICS**

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Please see the "Accommodations" notice below.

**REMINDER**

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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**Directors Present**

Barbara Willibrand (remote), Carol Stanford (remote), Claudette Beck (remote), John Dortch (remote), Michael Molloy (remote)

**Directors Absent**

*None*

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**I. Opening Items****A. Call the Meeting to Order**

Board President Stanford read aloud the notices regarding meeting logistics, accommodations and audio recording.

Carol Stanford called a meeting of the board of directors of Mission Academy to order on Tuesday Nov 9, 2021 at 10:45 AM.

**B.**

## **Roll Call and Establishment of Quorum**

### **C. Pledge of Allegiance**

Board Secretary Beck led the pledge of allegiance.

### **D. Staff Introductions**

Jeff Brown, CEO  
Jeri Vincent, Corporate Secretary  
Lindsay Reese, Area Superintendent  
Jeff Martineau, V.P. of Charter Relations  
Bill Thompson, Legal Counsel  
Michelle Lopez, Legal Counsel, LLAC

### **E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361**

At the request of Board President Stanford, Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Jeff Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Barbara Willibrand made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Barbara Willibrand	Aye
John Dortch	Aye
Carol Stanford	Aye
Claudette Beck	Aye
Michael Molloy	Aye

### **F. Approve Agenda for the November 9, 2021, Regular Public Meeting of the Board of Directors**

Michael Molloy made a motion to approve Agenda for the November 9, 2021, Regular Public Meeting of the Board of Directors.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Michael Molloy	Aye
Claudette Beck	Aye
Carol Stanford	Aye
John Dortch	Aye

**Roll Call**

Barbara Willibrand Aye

**II. Public Comment**

**A. Public Comment**

Board President Stanford read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Stanford asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

**III. Public Hearing #1**

**A. Open Public Hearing**

Barbara Willibrand made a motion to open the public hearing.  
Michael Molloy seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford	Aye
Michael Molloy	Aye
Claudette Beck	Aye
John Dortch	Aye
Barbara Willibrand	Aye

**B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Educator Effectiveness Block Grant Plan**

Board President Stanford announced the public hearing opened at 10:53 a.m.

Lindsay Reese provided background information to the board regarding the Educator Effectiveness Block Grant (EEBG), a state funding opportunity which will be apportioned to schools to spend from fiscal years 2021–22 to 2025–26. The school will be funded \$93,612 by the California Department of Education (CDE) for the EEBG to be used for professional learning for teachers, administrators, or paraprofessionals who work with pupils, and classified staff that interact with pupils.

Ms. Reese explained there are two conditions for receipt of EEBG funding: (1) develop and adopt a spending plan by December 30, 2021, which must be presented at a public board meeting before the plan is adopted at a subsequent public board meeting; and (2) by September 30, 2026, report detailed expenditure information to the CDE.

Ms. Reese then reported on the school's five areas of focus for the EEBG funds. Ms. Reese further explained the school will review the EEBG plan and make refinements as needed to align with any organizational changes, school goals, and CDE requirements. The plan will be brought back to the board for final approval at the December board meeting.

Ms. Reese then asked if any board member or member of the public had any comments or questions regarding the EEBG Plan.

### **C. Close Public Hearing**

Hearing no comments from the public, Board President Stanford asked for a motion to close the public hearing.

Barbara Willibrand made a motion to close the public hearing.  
John Dortch seconded the motion.  
The board **VOTED** to approve the motion.

#### **Roll Call**

Barbara Willibrand	Aye
John Dortch	Aye
Michael Molloy	Aye
Carol Stanford	Aye
Claudette Beck	Aye

Board President Stanford announced the public hearing closed at 10:58 a.m.

## **IV. Public Hearing #2**

### **A. Open Public Hearing**

Michael Molloy made a motion to open the public hearing.  
Claudette Beck seconded the motion.  
The board **VOTED** to approve the motion.

#### **Roll Call**

Claudette Beck	Aye
John Dortch	Aye
Barbara Willibrand	Aye
Carol Stanford	Aye
Michael Molloy	Aye

### **B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Revised Personalized Learning Policy**

Board President Stanford announced the public hearing opened at 10:59 a.m.

Lindsay Reese provided background information to the board regarding the revised Personalized Learning Policy that complies with the latest legislative

mandates per Assembly Bill 167, which was signed by the Governor on September 23, 2021. AB 167 is a follow-up bill to AB 130 that required the school to revise and board approve the Personalized Learning Policy back in July 2021.

Ms. Reese then reviewed the revisions with the board including the following highlights:

1. Which students must be identified for tiered reengagement strategies
2. As part of the tiered reengagement strategies, clarifying that parents or guardians must be notified within one school day of the recording of a non-attendance day or lack of participation.
3. The timeline for collecting master agreements for the 2021-22 school year, which is no later than 30 days after the first day of instruction in an independent study program or October 15, whichever date comes later.
4. Minor clean-up edits.

Ms. Reese then asked if any board member or member of the public had any comments or questions regarding the revised Personalized Learning Policy.

### C. Close Public Hearing

Hearing no comments from the public, Board President Stanford asked for a motion to close the public hearing.

Barbara Willibrand made a motion to close the public hearing.  
Claudette Beck seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

Carol Stanford	Aye
Claudette Beck	Aye
Barbara Willibrand	Aye
John Dortch	Aye
Michael Molloy	Aye

Board President Stanford announced the public hearing closed at 11:02 a.m.

### V. Action Items

#### A. The Board will be asked to approve the Revised Personalized Learning Policy

Lindsay Reese recommended the board approve the revised Personalized Learning Policy that was shared during the Public Hearing.

Barbara Willibrand made a motion to approve the Revised Personalized Learning Policy.  
John Dortch seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

Claudette Beck	Aye
Barbara Willibrand	Aye
Carol Stanford	Aye
Michael Molloy	Aye
John Dortch	Aye

## VI. Additional Corporate Officers and Board Members' Observations and Comments

### A. Observations and Comments

Jeff Brown expressed his appreciation for the board's dedication and oversight.

Jeri Vincent thanked the board and the staff for their contributions.

Board President Stanford thanked Ms. Reese and her staff.

## VII. Closing Items

### A. Next Regular Board Meeting Date: December 3, 2021, 12:00pm

### B. Adjourn Meeting

Michael Molloy made a motion to adjourn the meeting.

Barbara Willibrand seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Michael Molloy     Aye

Claudette Beck     Aye

Carol Stanford     Aye

John Dortch     Aye

Barbara Willibrand Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:04 AM.

Respectfully Submitted,  
Claudette Beck

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org).