

# Mission Academy

## Minutes

### Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit  
Public Benefit Corporation

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#### Date and Time

Monday May 16, 2022 at 10:30 AM

#### Location

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_NWUwMWZiZmYtNjBINS00Zjk5LThlMGMtYzJiNjkzY2YzZjZj%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=47343073-a676-4f3c-9246-c809e6321182&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_NWUwMWZiZmYtNjBINS00Zjk5LThlMGMtYzJiNjkzY2YzZjZj%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=47343073-a676-4f3c-9246-c809e6321182&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

#### Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 352 888 654#

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#### MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

#### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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#### Directors Present

Barbara Willibrand (remote), Carol Stanford (remote), Claudette Beck (remote), John Dortch (remote), Michael Molloy (remote)

#### Directors Absent

None

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## I. Opening Items

### A. Call the Meeting to Order

Board President Stanford read aloud the notices regarding meeting logistics, accommodations and audio recording.

Carol Stanford called a meeting of the board of directors of Mission Academy to order on Monday May 16, 2022 at 10:30 AM.

### B. Roll Call and Establishment of Quorum

### C. Pledge of Allegiance

Board Secretary Beck led the pledge of allegiance.

### D. Staff Introductions

Jeff Brown, CEO

Jeri Vincent, Corporate Secretary

Lindsay Reese, Area Superintendent

Jenna Unis, Principal

Jeff Martineau, V.P. of Charter Relations

Bill Thompson, Legal Counsel

Michelle Lopez, Legal Counsel, LLAC

### E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Barbara Willibrand made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Carol Stanford Aye

John Dortch Aye

Michael Molloy Aye

Claudette Beck Aye

Barbara Willibrand Aye

### F. Approve Agenda for the May 16, 2022, Regular Public Meeting of the Board of Directors

Michael Molloy made a motion to approve Agenda for the May 16, 2022, Regular Public Meeting of the Board of Directors.

Barbara Willibrand seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Michael Molloy     Aye  
Barbara Willibrand Aye  
Claudette Beck     Aye  
Carol Stanford     Aye  
John Dortch        Aye

**G. Approve Minutes of the April 19, 2022, Regular Public Meeting of the Board of Directors**

Claudette Beck made a motion to approve the minutes from Regular Board Meeting on 04-19-22.

Barbara Willibrand seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Claudette Beck     Aye  
Carol Stanford     Aye  
Michael Molloy     Aye  
John Dortch        Aye  
Barbara Willibrand Aye

**II. Consent Items**

**A. Consent Agenda Items**

Board President Stanford announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Stanford asked for a motion to approve the consent agenda.

John Dortch made a motion to approve the consent agenda items.  
Barbara Willibrand seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Michael Molloy     Aye  
Carol Stanford     Aye  
Claudette Beck     Aye  
John Dortch        Aye  
Barbara Willibrand Aye

**III. Public Comment**

**A. Public Comment**

Board President Stanford read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Stanford asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

#### **IV. School Reports and Information**

##### **A. Local Control and Accountability Plan Goals and Metrics**

Lindsay Reese directed the board to the LCAP goals and metrics information located in their board package. Ms. Reese informed the board the data reflects the progress the school has made on Goals 1 through 4 since the last board update in January. Ms. Reese reminded the board the data presented is as of March 2022 and she expects the data to evolve through the end of this school year. Ms. Reese then reviewed each of the goals, highlighting the following:

##### **Goal 1: Increase Academic Progress – Focus Goal**

- Reading Lexile average – decreased from prior year and the school staff are currently re-testing and anticipate increases in this metric.
- Mathematics quintile average – increased from 812 to 909.
- EL reclassification rate – this metric is currently in progress and the school anticipates meeting this metric by the end of the school year.
- DASS graduation cohort rate – current rate is 63.64% and is still in progress. The school anticipates meeting last school year's rate.

##### **Goal 2: Students Will Gain Skills for College and Career Readiness – Broad Goal**

- Several categories are still in progress and reviewed the data currently available.

##### **Goal 3: Increase Student Retention Rate – Maintenance Goal**

- Student attendance rate showing promising upward trends.
- Success rate is 91%, which is an increase from prior year.
- Retention rate increased to 81.6%, which is a strong indicator of student engagement and staff outreach.
- Attendance rate increased to 87.48%.
- Dropout rate decreased from 15% in the prior year to 8.5%. This is huge progress.
- Suspension and expulsion rates are 0%.

##### **Goal 4: Increase Educational Partner Engagement – Maintenance Goal**

- PAC/ELAC participation has increased from prior year. This has been accomplished by making virtual meetings more engaging with student award ceremonies and high interest topics.
- Parent survey showed 86% of parents feel encouraged to participate.
- Student survey showed 99% of students feel safe and 98% of students feel connected to the school.

Ms. Reese then requested input from the governing board members on the LCAP goals and metrics.

Board President Stanford praised Ms. Reese and her staff for doing a great job, especially with the parent engagement goal.

## V. Additional Corporate Officers and Board Members' Observations and Comments

### A. Observations and Comments

Jeff Brown thanked Ms. Reese for her report and shared that he is looking forward to the upcoming year.

Jeri Vincent praised Ms. Reese and Ms. Unis for their leadership and hard work. She is looking forward to seeing the year-end numbers. Ms. Vincent thanked the board for their support.

Board President Stanford thanked everyone for their participation. She expressed her gratitude to Ms. Reese and Ms. Unis.

Board Secretary Beck noted she is glad to see the great math numbers.

Board Member Willibrand agreed with all the comments.

## VI. Closing Items

### A. Next Regular Board Meeting Date: June 3, 2022, 12:00pm

### B. Adjourn Meeting

Claudette Beck made a motion to adjourn the meeting.

Barbara Willibrand seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Claudette Beck Aye

Carol Stanford Aye

Barbara Willibrand Aye

Michael Molloy Aye

John Dortch Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:45 AM.

Respectfully Submitted,  
Claudette Beck

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org).