

APPROVED

Mission Academy

Minutes

Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday October 24, 2023 at 10:00 AM

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Satellite Location: 7101 Big Oak Lane, Nolensville, Tennessee 37135
4032 West Avenue L-6, Lancaster, CA 93536

Or Join Using the Meeting Link:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fmeetup-join%2F19%3Ameeting_Y2E2NDg4OTgtYTM5NC00NDBiLWJhODYtNTAxNGNhZmE5MDdj%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=731e7a41-0198-4874-8896-98c45981bc53&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or Call in for audio only:

Conference Line (657) 207-0015 Code: 169 537 875#

Meeting Logistics

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@missionacademyhs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Directors Present

Barbara Willibrand (remote), Carol Stanford, Claudette Beck, John Dortch, Michael Molloy (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Stanford read aloud the notices regarding meeting logistics, accommodations and audio recording.

Carol Stanford called a meeting of the board of directors of Mission Academy to order on Tuesday Oct 24, 2023 at 10:00 AM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Secretary Beck led the pledge of allegiance.

D. Staff Introductions

Jeri Vincent, Corporate Secretary

Darin Bower, COO

Shellie Hanes, Superintendent

Lindsay Reese, Area Superintendent

Jenna Unis, Principal

Jeff Martineau, V.P. of Charter Relations

Bill Thompson, Legal Counsel

Guita Sharifi, CFO, LLAC

Michelle Lopez, Legal Counsel, LLAC

E. Approve Agenda for the October 24, 2023, Regular Public Meeting of the Board of Directors

John Dortch made a motion to approve Agenda for the October 24, 2023, Regular Public Meeting of the Board of Directors.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye
John Dortch Aye
Carol Stanford Aye
Michael Molloy Aye
Barbara Willibrand Aye

F. Approve Minutes of the September 1, 2023, Regular Public Meeting of the Board of Directors

Michael Molloy made a motion to approve the minutes from Regular Board Meeting on 09-01-23.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

John Dortch Aye
Claudette Beck Aye
Barbara Willibrand Aye
Carol Stanford Aye
Michael Molloy Aye

II. Consent Agenda

A. Consent Agenda Items

1. The Board will be asked to approve the disposal of discontinued/obsolete technology equipment.

Board President Stanford announced the consent agenda item and asked if any member would like to discuss any of the agenda. Hearing none, Board President Stanford asked for a motion to approve the consent agenda item.

John Dortch made a motion to approve the consent agenda items.

Barbara Willibrand seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael Molloy Aye
Barbara Willibrand Aye
John Dortch Aye
Claudette Beck Aye
Carol Stanford Aye

III. Public Comment

A. Public Comment

Board President Stanford read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Stanford asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Legislative Update

On behalf of Bob Morales, Bill Thompson provided updates to the board of directors on the current status of the legislature and the ongoing efforts of the LLAC External Affairs division. He also shared with the board the film *La Lucha*, which was recently presented at LA Live, won additional awards.

Darin Bower shared with the board his experience at the LA Live event and the impact of seeing the families and students from the film attending the event.

Board President Stanford thanked Mr. Thompson for his update.

B. Principal Update

Jenna Unis provided a report on the school's enrollment, student demographics, graduates for the first three months of the 2023-24 school year and shared a screenshot of an example of how the courses are noted within the new StrongMind platform. Ms. Unis then shared a video on the StrongMind student orientation process through Canvas LMS.

Board President Stanford thanked Ms. Unis for her presentation.

C. Area Superintendent Update

Lindsay Reese greeted the board and then discussed the school's growth, graduation rate, credit completion, and ADA utilization. Ms. Reese informed the board the report is still being refined and revisions will be reflected on the following Learning Period report.

Board President Stanford thanked Ms. Reese and commented on the growth of online schools.

D. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Revolving Line of Credit (RLOC) financial update included in the board packet and reviewed the school's credit amount including the current interest rate of 9.0%, unchanged from the previous RLOC update provided to the

board. Ms. Sharifi then reviewed the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios as of September 30, 2023.

Board President Stanford thanked Ms. Sharifi for her update.

E. Updated 2023-2024 Board Meeting Calendar

Board President Stanford directed the board to the revised 2023-2024 regular board meeting calendar located in their board packet and requested the board to review the meeting dates, times, and meeting locations.

V. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeri Vincent thanked Ms. Unis for sharing the StrongMind platform with the board. She thanked the staff for all of their hard work and continued support. Ms. Vincent then commented on the great work of Ms. Reese and her continued effort to grow the school.

Board President Stanford shared her excitement for the school year.

Darin Bower commented on and praised the growth of the school and the credit completion.

Board Secretary Beck also thanked Ms. Unis for sharing the StrongMind platform to the board and commented on the ease of the program.

Board Member Dortch shared his excitement about the growth of online schooling.

Board Member Molloy agreed with the comments and encouraged the staff to keep up the good work.

VI. Closed Session

A. Adjourn open public Board meeting to go into closed session

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code section 54957(b)(1).)

Title: Area Superintendent

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code section 54957(b)(1).)

Title: Superintendent

Michael Molloy made a motion to adjourn open public Board meeting to go into closed session.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael Molloy Aye
John Dortch Aye
Barbara Willibrand Aye
Carol Stanford Aye
Claudette Beck Aye

B. Adjourn closed session and reconvene to open public Board meeting

John Dortch made a motion to adjourn closed session and reconvene to open public Board meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Claudette Beck Aye
Barbara Willibrand Aye
Michael Molloy Aye
John Dortch Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Stanford stated no action was taken in closed session for:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code section 54957(b)(1).)
Title: Area Superintendent
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code section 54957(b)(1).)
Title: Superintendent

VII. Closing Items

A. Next Regular Board Meeting Date: December 5, 2023 10:00am

B. Adjourn Meeting

Michael Molloy made a motion to adjourn the meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye
Michael Molloy Aye
John Dortch Aye
Carol Stanford Aye

Roll Call

Barbara Willibrand Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:12 AM.

Respectfully Submitted,
Claudette Beck

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@missionacademyhs.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.