

## **Q3 ELAC MEETING MINUTES**

**FEBRUARY 21, 2024**

**6:00PM - 7:00PM**

- Introduction (slide #1)
  - Lisa Romero (EL Dept. Para-professional)) opened the meeting at 6:00 PM
  - (Ms. Wyona Jimenez is at CABE)
  - 47 people were present. (Including Asst. Principal M. McConnel and many staff members along with the parents.)
  - Thank you to Miss Lisa for PPT Template
  - ELAC Meeting Q3
  - Week #4 of LP 8
  - Cristina Cifuentes translated during the entire presentation
- Meeting AGENDA (slide #2)
  - Claudia R./Cristina C. reviewed/announced agenda topics.
  - EL Dept is here to support all our EL students.
    - Welcome
    - EL Dept New Team Member
    - School/Dept. Updates: New EL Program- Elev8 Lighthouse
    - ELPAC: EL Student's time to shine!
    - EL Spring Survey (ASAP)
    - Special Guest: Ms. Blair Jenkins, Tutor Program Coordinator
    - ATTENDANCE- Working Together (the bond between home/school.)
    - Questions/Reminders
- WELCOME (slide #3)
  - Claudia R./Cristina C. welcomed all parents, students, guests and staff.
- EL Dept. Staff (slide #4)
  - Staff member and their role introduced.
  - NEW EL Staff was welcomed:
    - Miguel Martinez – EL Tutor
- School/EL Dept. Updates (slide #5)
  - Elev8 Lighthouse Program shared
  - Presented by: Ms. Cynthia Garcia-Doane, EL Dept. HQT Instructor
    - Program focuses on PERSONALIZED LANGUAGE SUPPORT
    - Goal is to EMPOWER EL students through:
      - Self-awareness (Helping students identify their needs and challenges)
      - Addressing student challenges with teacher support
      - Creating a plan for success to overcome challenges and reach English Fluency.

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- **ELPAC Info.: EL Students' Time to Shine! (slide #6)**
  - Presented by: Ms. Cynthia Garcia-Doane, EL Dept. HQT Instructor
  - We are NOW in the ELPAC testing window February 1 – May 31st.
  - Why is ELPAC Important?
  - Parents were advised: Please touch-base and ask your student when they will be tested and if they feel prepared or need help preparing.
- **Reclassification Criteria Info. (slides #7)**
  - Presented by: Ms. Cynthia Garcia-Doane, EL Dept. HQT Instructor
  - Current ELPAC criteria for EL Reclassification in the State of CA and our school was shared.
  - Criteria is as follows:
    - Overall Score of ELPAC Level 4
    - NWEA Lexile Score Ranges given by grade level:
      - 6th Gr 730L+
      - 7th Gr 770L+
      - 8th Gr 790L+
      - 9-12th Gr 850L+
    - CAASPP score: at "Standard Nearly Met" or higher
- **EL Spring Survey 2024 (slide #8)**
  - (Presented by Cristina C.)
  - Sent out to ALL EL students and families
  - PLEASE return ASAP
- **EL Tutoring Info. (slide # 9)**
  - (Presented by Miss Lisa)
  - Latest statistics were given for how many EL students were tutored in LPs 6, 7 & 8
- **EL Support Sessions 1:1 Shared (slide #10)**
  - (Presented by Mr. Miguel)
  - 347 TOTAL HOURS!/ 147 tutor hours/ 200 teacher hours
  - 140 SESSIONS TOTAL!

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- **Special Guest: Ms. Blair Jenkins- Tutor Program Coordinator (slide #11)**
  - Tutoring Dept. website shared and how to access a Tutor (presented by Ms. Jenkins)
  - Tutors are available for our students 8 am - 5:30 pm / M-F
  - Website can be translated into SPANISH with click in right-hand corner
  - 3-ways to access Tutoring:
    - Text message/live chat/book/ 1:1 video call
  - LIVE Demo of website: [tutoring.elev8schools.org](https://tutoring.elev8schools.org)
- **Parent PD: Supporting Student School Attendance (slides #12 - #16)**
  - (Presented by Ms. Garcia-Doane)
  - Virtual School Attendance monitoring was contrasted with in-person school procedures to clarify differences.
  - Minor Student attendance is a parent's LEGAL RESPONSIBILITY.
  - Elev8 Online Schools uses COMPLETED credits to verify student attendance (ADA) only.
  - 10 Strategies were shared of how parents can HELP their student meet attendance criteria.
- **QUESTIONS? (slide #17)**
  - NONE
- **THANK YOU!!!**
- **Meeting Adjourned at 6:48 PM**
- **Minutes respectfully completed by: Cynthia Garcia-Doane, EL Dept. HQT Instructor**
- **Minutes submitted and translated by Wyona Jimenez, EL Program Specialist**