

# Mission Academy

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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### Date and Time

Tuesday April 16, 2024 at 10:00 AM PDT

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Locations:** 7101 Big Oak Lane, Nolensville, Tennessee 37135  
4032 West Avenue L-6, Lancaster, CA 93536

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 254 680 842 831

Passcode: BWcnqk

### Or call in (audio only)

[+1 657-207-0015,,73628438#](#)

Phone Conference ID: 736 284 38#

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### Meeting Logistics

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:00 AM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Carol Stanford	
<b>B.</b> Roll Call and Establishment of Quorum		Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
<b>C.</b> Pledge of Allegiance		Carol Stanford	
<b>D.</b> Staff Introductions		Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E.</b> Approve Agenda for the April 16, 2024, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford	
<b>F.</b> Approve Minutes of the February 21, 2024, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford	
<b>G.</b> Approve Minutes of the March 5, 2024, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford	
<b>II. Consent Agenda</b>			
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
<b>A.</b> Consent Agenda Items	Vote	Carol Stanford	

1. The Board will be asked to approve the revised Uniform Complaint Policy and Procedures
2. The Board will be asked to approve the revised Academic Integrity and Plagiarism Policy, an update to the school's 2024-2025 Parent-Student Handbook

### III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

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|-------------------|-----|----------------|
| A. Public Comment | FYI | Carol Stanford |
|-------------------|-----|----------------|

### IV. School Reports and Information

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|---|-----|---------------------------|
| A. Principal Update   | FYI | Jenna Unis                |
| B. Finance Update   | FYI | Guita Sharifi             |
| C. Legislative Update   | FYI | Bob Morales/Bill Thompson |
| D. Local Control and Accountability Plan Goals and Metrics  | FYI | Lisa Samuels              |
| E. School Survey Report   | FYI | Lisa Samuels              |
| F. CDE Notification of 2022-2023 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2023-2024 Special Education Monitoring Activities | FYI | Lindsay Reese             |
| G. 2024-2025 Draft Meeting Dates  | FYI | Carol Stanford            |

### V. Action Items

	Purpose	Presenter	Time
<b>A.</b> The Board will be asked to approve the amended Conflict of Interest Code	Vote	Jeff Martineau	
<b>B.</b> The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2024-2025 School Year per California Code of Regulations §80026	Vote	Lindsay Reese	
<b>VI. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Observations and Comments	FYI	Carol Stanford	
<b>VII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Carol Stanford	
<p>1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p> <p>2. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code section 54957.6) Agency designated representative: Steve Churchwell or Jenni Kregel Unrepresented Employee: Area Superintendent</p>			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Carol Stanford	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Carol Stanford	
<b>VIII. Action Item</b>			
<b>A.</b> The Board will be asked to review and approve the salary range for Area Superintendent compensation	Vote	Bill Thompson	
<b>IX. Closing Items</b>			

	Purpose	Presenter	Time
<b>A.</b> Next Regular Board Meeting Date: May 31, 2024, 9:30am	FYI	Carol Stanford	
<b>B.</b> Adjourn Meeting	Vote	Carol Stanford	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.