

APPROVED

# Mission Academy

## Minutes

### Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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#### Date and Time

Wednesday February 21, 2024 at 11:30 AM

#### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Location:** 7101 Big Oak Lane, Nolensville, Tennessee 37135  
4032 West Avenue L-6, Lancaster, CA 93536

#### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_ODc2NDJjOWEtNzNiMy00YzYwLTkxNTAtM2Q3ZTQyOWQyOTBI%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=24b57795-e0fc-4dfe-8327-3a54895772df&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_ODc2NDJjOWEtNzNiMy00YzYwLTkxNTAtM2Q3ZTQyOWQyOTBI%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=24b57795-e0fc-4dfe-8327-3a54895772df&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

#### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 873 616 250#

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#### Meeting Logistics

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

#### REMINDER

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As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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**Directors Present**

Barbara Willibrand (remote), Carol Stanford, Claudette Beck, John Dortch, Michael Molloy (remote)

**Directors Absent**

*None*

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**I. Opening Items**

**A. Call the Meeting to Order**

Board President Stanford read aloud the notices regarding meeting logistics, accommodations and audio recording.

Carol Stanford called a meeting of the board of directors of Mission Academy to order on Wednesday Feb 21, 2024 at 11:30 AM.

**B. Roll Call and Establishment of Quorum**

Board President Stanford performed a board member roll call and a quorum was established.

**C. Pledge of Allegiance**

Board Member Dortch led the pledge of allegiance.

**D. Staff Introductions**

Jeff Brown, CEO  
Jeri Vincent, Corporate Secretary  
Lindsay Reese, Area Superintendent  
Lisa Samuels, Learning Center Coordinator  
Bill Thompson, Legal Counsel

**E. Approve Agenda for the February 21, 2024, Regular Public Meeting of the Board of Directors**

John Dortch made a motion to approve Agenda for the February 21, 2024, Regular Public Meeting of the Board of Directors.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

John Dortch        Aye  
Claudette Beck    Aye  
Michael Molloy    Aye  
Barbara Willibrand Aye  
Carol Stanford     Aye

**II. Public Comment**

**A. Public Comment**

Board President Stanford read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board’s prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Stanford asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

**III. School Reports and Information**

**A. Mid-Year Local Control Accountability Plan Update**

Lisa Samuels greeted the board and directed them to the 2023-2024 Mid-Year Local Control Accountability Plan (“LCAP”) report located in the board packet. Ms. Samuels began by reviewing the following LCAP data:

- Goal #1 Increase Academic Progress: Goal 1.1 reclassification of ELs increased from 10% to 13% and Goal 1.3 intensive tutoring designed to support the school’s CSI plan.
- Goal #2 Students Will Gain Skills for College and Career-Readiness: Goal 2.6 dual/concurrent enrollment success with 23 students attending a community college class.
- Goal #3 Increase Student Retention: Goal 3.2 social emotional support and materials with all supervising teachers trained as coaches to improve executive functioning in youth.
- Goal #4 Increase Educational Partners’ Engagement: Goal 4.3 families feel connected to the school’s purpose and have increased engagement attending PAC

and ELAC meetings and providing feedback to improve the school's programs and increase engagement.

Ms. Samuels then discussed with the board the actions and services for each goal. Board President Stanford thanked Ms. Samuels for her presentation.

Lindsay Reese commented on the school's goals and thanked Ms. Samuels for her report.

#### **IV. Additional Corporate Officers and Board Members' Observations and Comments**

##### **A. Observations and Comments**

Jeff Brown thanked Ms. Samuels for her report.

Jeri Vincent agreed with Mr. Brown's comments and thanked everyone for their support.

Board Secretary Beck thanked Ms. Samuels for her report.

#### **V. Closing Items**

##### **A. Next Regular Board Meeting Date: March 5, 2024, 10:00am**

##### **B. Adjourn Meeting**

John Dortch made a motion to adjourn the meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

Michael Molloy     Aye

Carol Stanford     Aye

Claudette Beck     Aye

Barbara Willibrand Aye

John Dortch        Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:44 AM.

Respectfully Submitted,

Claudette Beck

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.