



Mission Academy

English Learner Advisory committee (ELAC)

Respectfully submitted: Cynthia Garcia-Doane 8/15/24

Location: Online

Date: 08/14/24

Time: 6:00 pm

I. Welcome

- A. Start Time: 6:00 PM
- B. Introductions - Ms. Wyona Jimenez, Multilingual Department Specialist, welcomed all parents, staff and guests present. Ms. Jimenez reviewed the meeting agenda and shared a quote and spoke briefly about multilingualism being a “SUPERPOWER.” She shared that various ELD Dept. staff members would be narrating the meeting’s PowerPoint presentation.
- C. Public Comments - There were no public comments at this time.

II. Approval of minutes of the previous ELAC meeting

- A. No previous minutes to approve, as this was the first ELAC meeting of the 24-25 SY.

III. ELAC: “What is ELAC?” Presentation and Solicitation for ELAC Committee

- A. Mrs. Ramirez, Multilingual Dept. EL Highly Qualified Teacher (HQT), presented slides regarding ELAC (English Learner Advisory Committee.) She reviewed the purpose and goals of ELAC. She focused on the role of ELAC members and the importance of their participation. The open positions for committee officers were shared and their duties explained. All parents were invited to consider volunteering for these positions.

IV. ELPAC (English Language Proficiency Assessments for California) Testing and Student Support Information

- A. Ms. Lisa Romero, Multilingual Dept. Paraprofessional, narrated and explained the slides entitled “All About ELPAC”. She spoke about the importance of being familiar with and to review their child’s ELPAC Score report. She shared



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information from the Starting Smarter website along with the link, that offered information to better understand their student's score. A link was also shared where parents could take a practice test with their child to experience exactly what taking the ELPAC test is like. Finally, she shared that the next ELPAC testing window will be from FEBRUARY 1, 2025 – MARCH 21, 2025.

- B. Ms. Garcia-Doane, Multilingual Dept. HQT, presented slides on the department's "Supports and Criteria for Reclassification." She reviewed the 3 criteria students need to meet in order to be reclassified from English Learner (EL) to English Fluent. They are: 1. An ELPAC overall score of "4", 2. Specific grade-level reading lexile scores on the NWEA test and a score of "nearly met standard or above" on the state CAASPP ELA (English Language Arts) test 3. Receive a grade of "C" or higher in their current ELD or English class.
- C. Ms. Garcia-Doane, along with Ms. Jimenez, then shared a list of supports that are currently being implemented to support student success in classes and addressing individual student's special needs. These included:
 - 1. Quality ELD courses
 - 2. Scaffolded assignments when needed in core classes
 - 3. 1:1 sessions with teachers and tutors
 - 4. Elev8 Lighthouse (LTEL Intervention)
 - 5. Monitor reclassified students for 4 years after reclassification

V. LCAP (Local Control and Accountability Plan)

- A. Ms. Garcia-Doane, presented information regarding what the LCAP is, and its purpose. She identified what our school's current 4 goals are: 1. Increase Academic Progress, 2. Gain Skills for College and Career Readiness, 3. Increase Student Retention, 4. Increase Partner Engagement.
- B. She then elaborated, in depth, regarding LCAP Goal #1: Increase Academic Progress. She shared the 5 Actions the department is taking to promote this goal. They are:
 - 1. Action 1 – Student Support Staff and Interventions
 - 2. Action 2 – Additional Academic Interventions
 - 3. Action 3 - Tutoring
 - 4. Action 4 – Counseling Towards Graduation
 - 5. Action 5 – Professional Development



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VI. Important Upcoming Events

- A. Jasmine P mentioned shared 2 upcoming events. These are:
 1. NWEA school-wide testing window – 9/23/24 to 9/26/24
 2. Labor Day Holiday – 9/2/24

VII. Next Meeting

- A. Mr. Miguel Martinez, Multilingual Dept. Tutor, shared the next ELAC Meeting date of: November 6, 2024.

VIII. Questions

- A. Mr. Martinez asked if there were any questions. None were received.

IX. Closing

- A. Ms. Jimenez thanked everyone for their attendance.

X. Adjournment

- A. End Time: 6:32 PM