

# Mission Academy

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

---

### Date and Time

Tuesday December 10, 2024 at 10:00 AM PST

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Locations:** 7101 Big Oak Lane, Nolensville, Tennessee 37135

### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 227 877 484 070

Passcode: oYstan

### Dial in by phone

[+1 657-207-0015,,155494617#](#)

Phone conference ID: 155 494 617#

---

### Meeting Logistics

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

---

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:00 AM</b>
Opening Items			
<b>A.</b>	Call the Meeting to Order	Carol Stanford	
<b>B.</b>	Roll Call and Establishment of Quorum	Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
Victoria Hancock, Board Member			
<b>C.</b>	Pledge of Allegiance	Carol Stanford	
<b>D.</b>	Staff Introductions	Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E.</b>	Approve Agenda for the December 10, 2024, Regular Public Meeting of the Board of Directors	Vote Carol Stanford	
<b>F.</b>	Approve Minutes of the September 3, 2024, Regular Public Meeting of the Board of Directors	Approve Minutes Carol Stanford	
<b>II. Consent Agenda</b>			
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
<b>A.</b>	Consent Agenda Items	Vote Carol Stanford	
1. The Board will be asked to approve the revised School Safety Plan			
2. The Board will be asked to approve the revised Suicide Prevention Policy			

	Purpose	Presenter	Time
--	---------	-----------	------

3. The Board will be asked to approve the revised Uniform Complaint Policy and Procedures

**III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

<b>A.</b> Public Comment	FYI	Carol Stanford
--------------------------	-----	----------------

**IV. School Reports and Information**

<b>A.</b> Finance Update	FYI	Guita Sharifi
<b>B.</b> Area Superintendent Update	FYI	Lindsay Reese
<b>C.</b> Principal Update	FYI	Jenna Unis
<b>D.</b> Vendor List	FYI	Lindsay Reese

**V. Action Items**

<b>A.</b> The Board will be asked to approve the June 30, 2024, Annual Audit Report for the school	Vote	Guita Sharifi
<b>B.</b> The Board will be asked to approve the 2024-2025 First Interim Report	Vote	Guita Sharifi
<b>C.</b> The Board will be asked to review and approve Wilkinson, Hadley & King & Co., LLP to prepare the school's 2023 Form 990, Return of Organization Exempt from Income Tax	Vote	Guita Sharifi

**VI. Additional Corporate Officers and Board Members' Observations and Comments**

<b>A.</b> Observations and Comments	FYI	Carol Stanford
-------------------------------------	-----	----------------

	Purpose	Presenter	Time
--	---------	-----------	------

**VII. Closed Session**

- |   |      |                |  |
|---|------|----------------|--|
| <b>A.</b> Adjourn open public Board meeting to go into closed session | Vote | Carol Stanford |  |
|---|------|----------------|--|

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
 (Government Code section 54957(b)(1).)  
 Title: Superintendent

- |  |      |                |  |
|--|------|----------------|--|
| <b>B.</b> Adjourn closed session and reconvene to open public Board meeting        | Vote | Carol Stanford |  |
| <b>C.</b> Report of action taken or recommendations made in closed session, if any | FYI  | Carol Stanford |  |

**VIII. Closing Items**

- |   |      |                |  |
|---|------|----------------|--|
| <b>A.</b> Next Regular Board Meeting Date: February 20, 2025, 11:30am | FYI  | Carol Stanford |  |
| <b>B.</b> Adjourn Meeting   | Vote | Carol Stanford |  |

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.