

APPROVED

Mission Academy

Minutes

Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Thursday February 20, 2025 at 11:30 AM

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Satellite Locations: 7101 Big Oak Lane, Nolensville, Tennessee 37135

Microsoft Teams

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Meeting ID: 234 401 308 338

Passcode: tR3X85Vk

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Phone conference ID: 869 784 793#

Meeting Logistics

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@missionacademyhs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Directors Present

Barbara Willibrand (remote), Carol Stanford, Claudette Beck, John Dortch, Victoria Hancock

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Stanford read aloud the notices regarding meeting logistics, accommodations and audio recording.

Carol Stanford called a meeting of the board of directors of Mission Academy to order on Thursday Feb 20, 2025 at 11:30 AM.

B. Roll Call and Establishment of Quorum

Board President Stanford performed a board member roll call, and a quorum was established.

C. Pledge of Allegiance

Board Member Hancock led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO

Jeri Vincent, Corporate Secretary

Shellie Hanes, Superintendent

Darin Bower, COO

Lindsay Reese, Area Superintendent

Jenna Unis, Principal

Bill Thompson, Legal Counsel

E. Approve Agenda for the February 20, 2025, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve Agenda for the February 20, 2025, Regular Public Meeting of the Board of Directors.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Barbara Willibrand Aye

John Dortch Aye

Victoria Hancock Aye

Roll Call

Carol Stanford Aye
Claudette Beck Aye

II. Public Comment

A. Public Comment

Board President Stanford read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Stanford asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

III. School Reports and Information

A. Mid-Year Local Control Accountability Plan Update

Jenna Unis greeted the board and directed them to the 2024-2025 Mid-Year Local Control Accountability Plan ("LCAP") report located in the board packet. Ms. Unis reviewed the following LCAP data:

- Goal #1 Increase Academic Progress: Increase in reading Lexile, math Quantile, and credit completion. One-year graduation cohort is at 96%.
- Goal #2 Students Will Gain Skills for College and Career-Readiness: Increase in A-G graduates and students graduates qualified as college/career prepared.
- Goal #3 Increase Student Retention. 72% success rate. 86% attendance rate.
- Goal #4 Increase Educational Partners' Engagement: Increase in participation at school events, and PAC/ELAC meetings. They are in the process of collecting LCAP surveys from parents, students, and staff. All actions have been fully implemented.

Ms. Unis thanked the board and asked for questions or comments.

Board President Stanford congratulated Ms. Unis on the increase in enrollment.

The board and staff engaged in a discussion about finding credentialed teachers.

Ms. Reese expressed her appreciation for Ms. Unis and her team.

Board Secretary Beck asked about monitoring student growth. Ms. Unis discussed the process of monitoring students after enrollment to ensure parents and students have a clear understanding of expectations and stay on track.

IV. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeff Brown praised Ms. Unis and thanked her for all she has done for the school.

V. Closing Items

A. Next Regular Board Meeting Date: March 6, 2025, 10:00am

B. Adjourn Meeting

Claudette Beck made a motion to adjourn the meeting.

Barbara Willibrand seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye

Barbara Willibrand Aye

Victoria Hancock Aye

John Dortch Aye

Carol Stanford Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:45 AM.

Respectfully Submitted,
Claudette Beck

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to

publiccomments@missionacademyhs.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.